MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail: mugberia_college@rediffmail.com // www.mugberiagangadharmahavidyalaya.org

Ref. No.—M.G.M. / /
From—The Principal / Secretary,

Date.....

Report On Skill Development Certificate Course on Business Management

Course Period: 16th January, 2023 to 8th June, 2023

Organized by Department of Nutrition

Mugberia Gangadhar Mahavidyalaya

ACCREDITED BY NAAC WITH GRADE B+
Affiliated to

Vidyasagar University **Bhupatinagar, Purba Medinipur – 721425**

The Report is prepared by Dr. Apurba Giri, Assistant Professor and Head, Dept. of Nutrition, Mugberia Gangadhar Mahavidyalaya.

Minutes of the Departmental meeting held on 07.01.2023

Memberspresent:

- 1. Dr. Swapan Kumar Misra, Principal, Mugberia Gangadhar Mahavidyalaya.
- 2. **Dr. Apurba Giri,** HOD, Assistant Professor and Head, Dept. of Nutrition, MugberiaGangadhar Mahavidyalaya
- 3. Mrs. Sucheta Sahoo, SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya,
- 4. Monalisa Roy, Assistant Professor, Dept. of Nutrition, MugberiaGangadhar Mahavidyalaya
- 5. Sruti Mandal, Assistant Professor, Dept. of Nutrition, MugberiaGangadhar Mahavidyalaya
- 6. Mr. Tanmoy Kr. Giri, SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya,
- 7. Mr. Prabir Jana, SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya
- 8. **Ms.Moumita Samanta,** SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya,
- 9. Ms. Keya Dash, SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya
- 10. Ms. Pranati Bera, SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya
- 11. Ms. Rikta Jana, SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya
- 12.**Mr. Khokan Ch. Gayen,** Assistant Professor, Dept. of Nutrition, MugberiaGangadhar Mahavidyalaya
- 13.**Mr. Ayan Mondal,** Assistant Professor, Dept. of Nutrition, MugberiaGangadhar Mahavidyalaya

A short meeting was arranged at3pm regarding the implementation of certificate course on "Business Management" in our Department. All teachersof the department joined in the meeting in time. Dr. Swapan Kumar Misra, Principal Chaired the meeting.

Decisiontakeninthemeetingis:

- (1) It is decided that **Dr. Apurba Giri, HOD ,Dept of Nutrition** willbeCourse Director of this course.
- (2) It is decided that **Ms. Moumita Samanta**, **SACT**, **Dept of Nutrition** will be coordinator of this course.
- (3) The course period will be scheduled from 16th January, 2023 to 8th June, 2023, **inevery** week.

Skill Development Certificate Course -Application of Business Management Project Report

Course Period:

16th January, 2023 to 8th June, 2023

CourseCoordinator:

Ms.Moumita Samanta, SACT, Department of Nutrition, Mugberia Gangadhar Mahavidyalaya,

Course Director:

Dr. Apurba Giri, HOD, Assistant Professor and Head, Dept. of Nutrition, MugberiaGangadhar Mahavidyalaya

Resource Person:

Mr. Ranjit Kr. Giri, Assistant Professor, Dept. of Commerce, Mugberia Gangadhar Mahavidyalaya

Course Duration: 30 hrs.

Delivery Mode: Offline

Participating students: B.Voc (Food Processing) Sem-VI

Contact:

Phone No: 9564289290

About The Course

Course Learning Outcome

• Sound Knowledge and skill of Entrepreneurship

CERTIFICATE OF PARTICIPATION:

The participants will be provided Certificates on successful completion of the course. It is mandatoryfor all participants to attend all the classes.

REGISTRATION FEE: Free

VENUE: Dept. of Nutrition, Mugberia Gangadhar Mahavidyalaya.



GANGADHAR MAHAVIDYALAYA

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Ref. No.-M.G.M. / / / From-The Principal / Secretary,

Date..... Date: 10.01.2023

Notice

This is to hereby notify all the students that the Dept. of Nutrition, Mugberia Gangadhar Mahavidyalaya is going to start a certificate course in "Business Management (Jeevan Koushal)" from 16.01.2023 to 08.06.2023 through offline mode. The course will be delivered by lecture, assignment, interaction, along with an examination.

All the students of B.Voc (Food Processing) 3rd year students are informed to enroll their name to Ms. Moumita Samanta, Incharge of Certificate Course, SACT, Dept. of Nutrition, Mugberia Gangadhar Mahavidylaya with in 13.01.2023.

Principal 10.01.2023

Mugberia Gangadhar Mahvidyalaya

Principal Mugbeira Gangadhar Mahavidyalava

Syllabus of" Business Management"

1. Nature of Management:

Definition and characteristics of management, management vs administration, Scope of management, management, Management as a profession, principal of management, function of management, level of management.

2. Planning:

Types of plane, strategic planning, importants, Decetion making- concept & importants.

3. Concept and process of organising:

spane of management, centralisation, decentralisation, Deligation of authority.

4. Motivation:

Concept and theories of motivation, moral and productive

5. Staffing: Concept of Staffing, Staffing process.

6. Leadership:

Concept, importants, mejor theory of leadership, function of leadership and leadership style.

7. Communication:

Concept, Process, purpose, oral and written communication, formal and informal communication network, barriers to communication, over comming barriers to communication.

8. Human resources management and sustainable development: HRM definition, concept, function, types, example, important, benefits, sustainable development - concept & future plans.

Some Photos of Classes





Attendance Sheet



MUGBERIA GANGADHAR MAHAVIDYALAYA

Bhupatinagar :: Purba Medinipur :: West Bengal :: PIN – 721425

Department of Nutrition

	ttendance sheet for		рера	artme	Contificati	to Col	Irco (n Bu	siness	Man	agem	ent
Α	ttendance sheet for	Skill Dev	velop	ment	Certifica	te Col	urse c	JII BU	3111033	1 102	102	13/02
SI.	Name	Class	Roll No.	40423	20/0 23/0,	02/0,	30/0,	03/02	6401	0.8/2	10/0	12
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Ranjit Kuma & Gin

Resource Person SACT, Dept. of Commerce Mugberia Gangadhar Mahavidyalaya

Ms. Moumita Samanta SACT, Dept. of Nutrition Mugberia Gangadhar Mahavidyalaya

Dr. Apurba Giri Dept. of Nutrition Mugberia Gangadhar Mahavidyalaya

Dr. Swapan Misra Principal Mugberia Gangadhar Mahavidyalaya

Principal
Mugberia Gangadhar Mahavidyalaya



MUGBERIA GANGADHAR MAHAVIDYALAYA

Bhupatinagar :: Purba Medinipur :: West Bengal :: PIN - 721425

Department of Nutrition

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19	Rima Dolui	B.Voc,FP- 6 th sem	58	Doll	Rina	Bolin	Ab	Billie	Odin	Don		Doluin Shape	Shanja
20	Sanjukta Bhanja	B.Voc,FP- 6 th sem	60	Bhang	Sha	Sharp	Snort	Charle	Sohey		Sigheris		Prudha
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Ranjit Kumar Gli Resource Person SACT, Dept. of Commerce

Mugberia Gangadhar Mahavidyalaya

Ms. Moumita Samanta Incharge of Certificate Course Assistant Professor and Head SACT, Dept. of Nutrition Mugberia Gangadhar

Mahavidyalaya

Dr. Apurba Giri

Dept. of Nutrition Mugberia Gangadhar Mahavidyalaya

2001/1002 Dr. Swapan Misra

Principal Mugberia Gangadhar Mahavidyalaya Principal

Mugberia Gangadhar Mahavidyalaya



MUGBERIA GANGADHAR MAHAVIDYALAYA

Bhupatinagar :: Purba Medinipur :: West Bengal :: PIN - 721425

Department of Nutrition

			Depa	artment of Nutrition
Δ	ttendance sheet for	Skill De	velop	ment Certificate Course on Business Management
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2	Ashes Kumar Khatua	B.Voc,FP- 6th sem	28	Kharley AB Kharles Kharley Kharley Kharley Anina Brusia Brusia Brusia
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5	Abhishek Patra	B.Voc,FP- 6 th sem	23	P. Park A. Park A. Park A. Park A. Park A. Dale A. Dal
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13	Pritam Ghosh	6 th sem	51	Chrostalou (chash Grash D. P. P. P. GITI GUTI
14	Puspa Giri	6 th sem	52	Giri Giri Giri Giri Giri Giri
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30	Tanushree Mondal	6 th sem	84	S. S
31	Soumyadeep Maity	6 th sem	85	maily

Ranjit Kumar Girl Mr. Ranjit Kr. Giri

Resource Person SACT, Dept. of Commerce Mugberia Gangadhar Mahavidyalaya

Ms. Mournita Samanta SACT, Dept. of Nutrition Mugberia Gangadhar Mahavidyalaya

Dept. of Nutrition

Mugberia Gangadhar Mahavidyalaya

200/000 Dr. Swapan Misra Principal

Mugberia Gangadhar

-Mahayidyalaya Mugberia Gangadhar Mahavidyalaya

Some photos of Certificate Distribution Ceremony





Feedback of some students regarding the course

Dept. o	Bhupatinagar, Pur	ria Gangadhar Maha ba Medinipur – 72142	vidyalaya 25
		propriate option)	
Did you acquire		nowledge of the course	e taught?
Excellent	Good	Average	Poor
	development in terms	s of critical thinking &	& reasoning offered in the
course?	Good	Average	Poor
Excellent	Good	Try orage	
			t-2
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Feedback Form

Skill Development Certificate Course on Business Management

16th January 2023 to 28th April 2023

Organized By

Dept. of Nutrition, Mugberia Gangadhar Mahavidyalaya Bhupatinagar, Purba Medinipur – 721425

Feedback form (Tike the appropriate option)

Excellent	Good	Average	Poor
Rate your skill course?	development in terms	s of critical thinking &	the reasoning offered in the
Excellent	Good	Average	Poor
Excellent	3000	11.01.05	1001
	in terms of their upda	ting with recent develo	opments?
Excellent	Good	Average	Poor
Will the course h Excellent	Good	rship development? Average	Poor
1/			1001
Excellent	Good	Average	Poor
Excellent			
		Average research oriented skill	
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Rate the course i Excellent Rate the arrange Excellent	Good Good Good Good Good	Average Average	. Poor

Feedback Form

Skill Development Certificate Course on Business Management

16th January 2023 to 28th April 2023

Organized By

Dept. of Nutrition, Mugberia Gangadhar Mahavidyalaya Bhupatinagar, Purba Medinipur – 721425

Feedback form
(Tike the appropriate option)

Excellent	Good	Average	Poor	30.50
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Rate your skill course?	development in term	ns of critical thinking		in the
Excellent	Good	Average	Poor	
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Excellent	Good	Average	Poor	
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	elpful for entreprene	A CONTRACTOR OF THE PARTY OF THE PARTY.		
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The sample copies of certificates











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